



Insights from Leadership of the Bureau for Private Postsecondary Education

California Association of Private Proprietary Schools
October 4, 2024

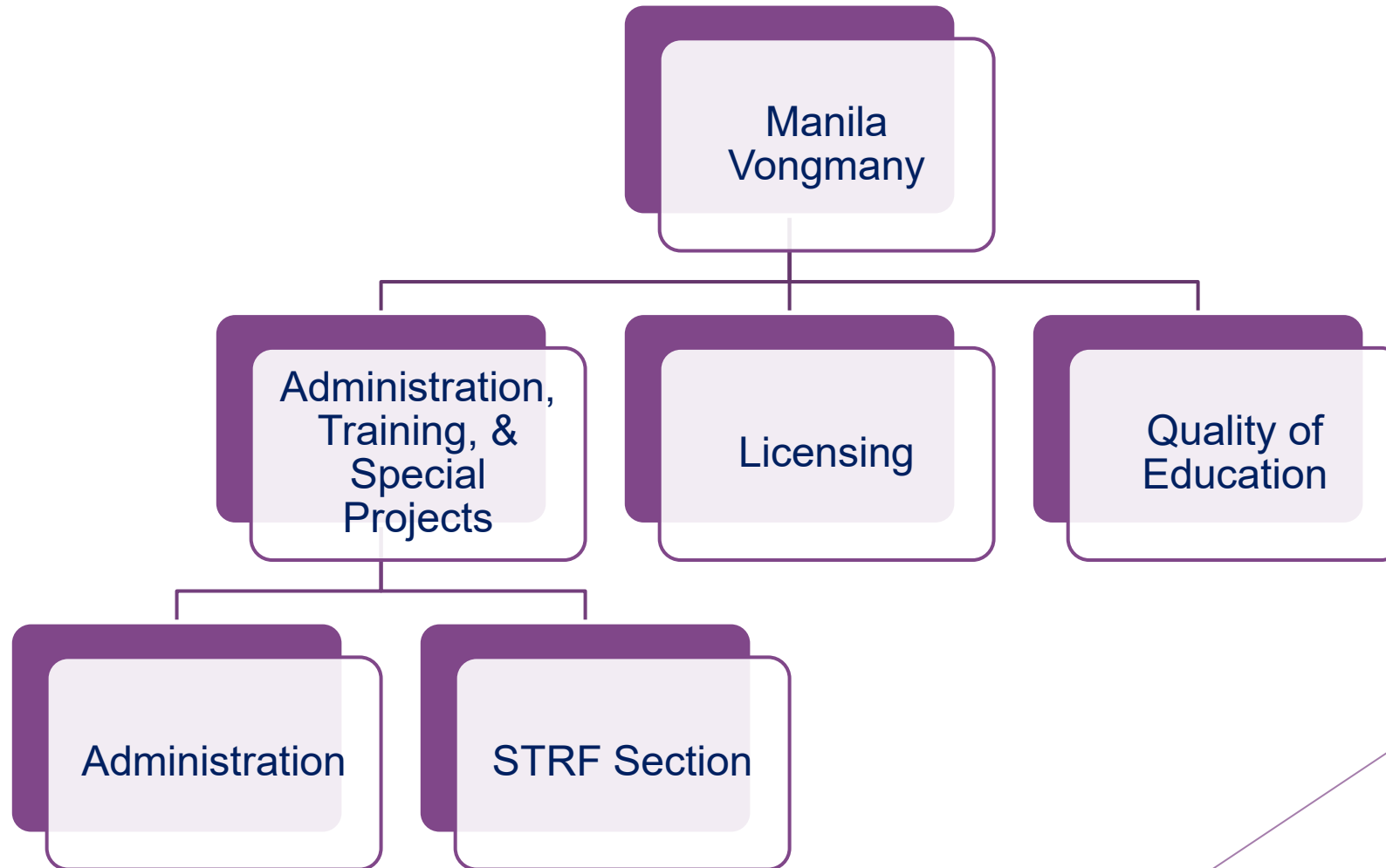
Bureau Strategic Plan: 2022-26

- ▶ **GOAL 1: LICENSING.** Educate institutions and other stakeholders on the statutes and regulations governing private postsecondary education and ensure institutions meet minimum operating standards through the comprehensive review and processing of applications.
- ▶ **GOAL 2: ENFORCEMENT.** Protect the interests of students and consumers by monitoring colleges' compliance with relevant laws and regulations, taking enforcement actions when necessary, and conducting impartial, thorough, and efficient investigations of complaints submitted against approved, unapproved, and contracted institutions.
- ▶ **GOAL 3: QUALITY OF EDUCATION.** Promote education quality through the review of proposed and existing educational programs, the monitoring of accreditation plans and progress, and the evaluation of the efficacy of instructional methods and modes of delivery.

Bureau Strategic Plan: 2022-26

- ▶ **GOAL 4: REGULATIONS AND LEGISLATION.** Identify, pursue, and implement legislative, regulatory, and procedural changes that strengthen and support the Bureau's mandates and mission to protect consumers.
- ▶ **GOAL 5: CONSUMER EDUCATION AND SUPPORT.** Assist California students and address the needs of those students attending private colleges, through the Office of Student Assistance and Relief (OSAR) and beyond.
- ▶ **GOAL 6: ORGANIZATIONAL EFFECTIVENESS.** Promote organizational success through efficient and productive engagement, collaboration, and coordination internally and with external information and stakeholders.

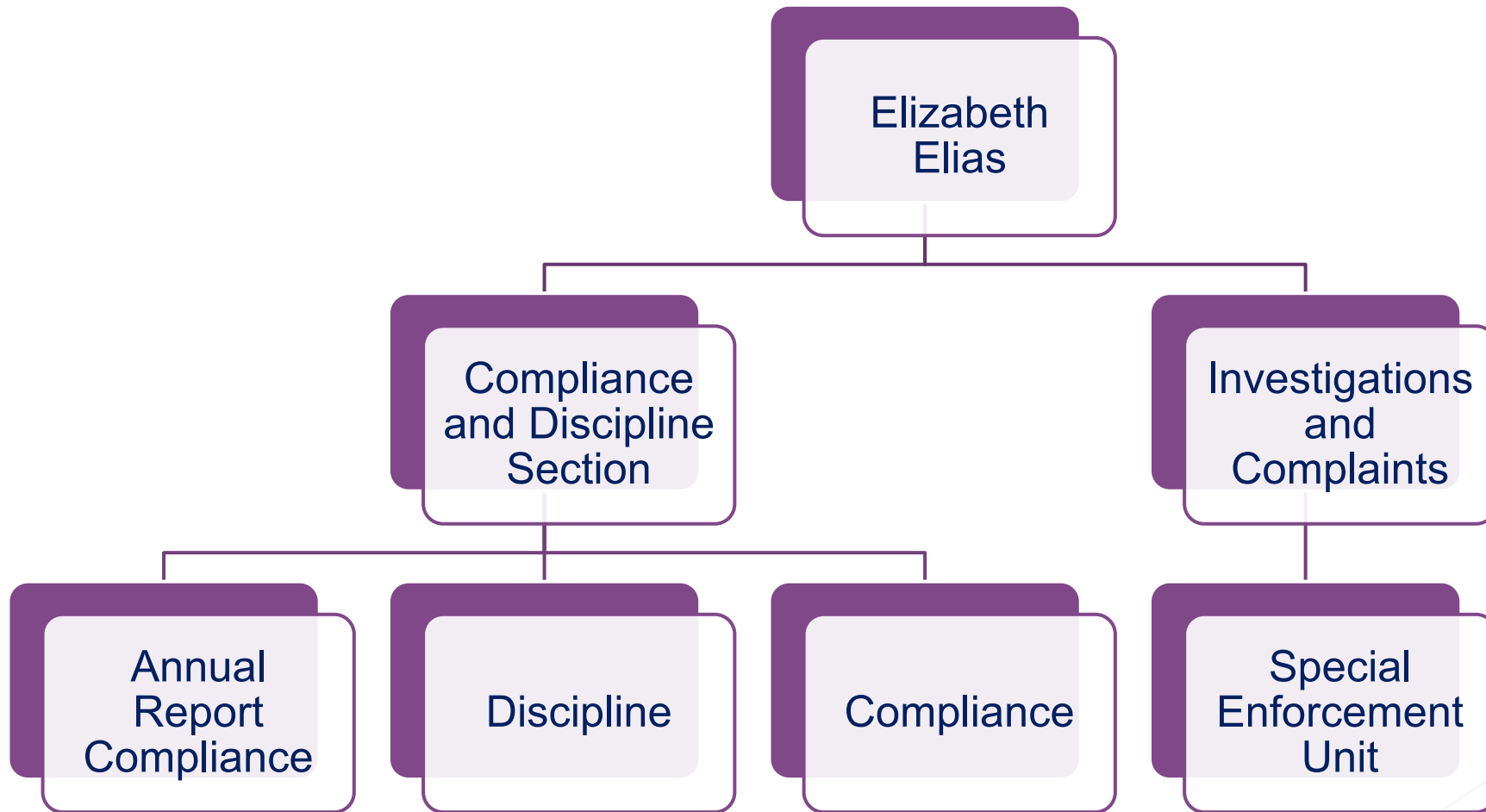
Deputy Bureau Chief, Administration and Licensing



Administration & Licensing Priorities

- ▶ Open and consistent communication
 - ▶ Regular stakeholder meetings
 - ▶ Collaborate on regulation development that benefit students and schools
 - ▶ Workforce development
- ▶ Increase workshops and education
 - ▶ Deliver webinars for all types of licensing applications
 - ▶ Develop meaningful product and services
 - ▶ Survey stakeholders
- ▶ CONNECT
 - ▶ Streamline workload and communication
 - ▶ Automate real time data
 - ▶ Share trends and best practices

Deputy Bureau Chief, Enforcement



Routine Monitoring Mechanisms

- ▶ **Application Adjudication.** The Bureau reviews, and ultimately approves or denies, applications for approvals to operate, substantive changes to their program offerings, addition of new locations, etc.
- ▶ **Compliance Inspections.** Each approved institution receives at least two routine compliance inspections every five years, one announced and one unannounced.
- ▶ **Investigations.** Bureau investigators receive and investigate complaints received by students and other stakeholders, following up with mediation and/or institutional discipline where appropriate.
- ▶ **Annual Reports.** Approved institutions report annually to the Bureau information about enrollment, program outcomes, and financial stability. The Bureau uses this information to inform enforcement efforts.

Strategic Plan – Goal #2 Enforcement

To accomplish Goal #2 of the strategic plan, the Bureau is actively implementing the following initiatives.

- ▶ Enhance Training for Investigations and Reports
- ▶ Review and Update Investigation Procedures
- ▶ Update Disciplinary Guidelines and Protocols
- ▶ Increase Frequency of Compliance Inspections

Enforcement, by the Numbers

2023-24 Fiscal Year

Activity	Count
Compliance Inspections	323
Investigations Completed	1107
Notices-to-Comply Issued	102
Citations Issued	277
Actions Transmitted to the Attorney General (Statements of Issues, Accusations, Petitions to Revoke, Criminal Court Orders pursuant to Penal Code 23)	28
Emergency Decisions	1

2023 Annual Report

- ▶ Portal opened on August 1, 2024
- ▶ Report submission due December 1, 2024
 - **PORTAL** - Annual Report Data, School Performance Fact Sheets, 2023 Catalog, Enrollment Agreements, Graduate Identification Data
 - **MAIL (hard copy)** - Financial Statements
- ▶ Notification was sent to Institutions at the end of July.
- ▶ Notifications were sent to the Institution's physical and mailing address on record with the Bureau and by email to the person who submitted the 2022 Annual Report.
- ▶ Reminder: Any changes to a physical or mailing address, contact person, agent for process and/or custodian of record must be updated timely. If your institution has had any recent changes, please reach out to the Licensing Unit at BPPE.Licensing@dca.ca.gov to update your information.

Upcoming Workshops

Application Workshops

Learn how to complete the Approval to Operate an Institution Non–Accredited application.

- ▶ 10/22/2024
- ▶ 11/19/2024
- ▶ 12/17/2024

Compliance Workshops

Once approved to operate, learn how to stay in compliance.

- ▶ 10/16/2024
- ▶ 11/7/2024
- ▶ 12/11/2024

School Performance Fact Sheet Workshops (SPFS)

Learn how to complete SPFS.

- ▶ 10/25/2024
- ▶ 11/15/2024
- ▶ 12/20/2024

Questions and Answers

Leadership Contact Information

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